

# **ANNUAL REPORT**

OF

Name: MUKWONAGO MUNICIPAL WATER UTILITY

Principal Office: 440 RIVER CREST COURT

P.O. BOX 206

MUKWONAGO, WI 53149

For the Year Ended: DECEMBER 31, 2002

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

# **SIGNATURE PAGE**

I	BERNARD W. KAHL		of
	(Person responsible for accordance)	unts)	
	Mukwonago Municipal Water Utility	, ce	ertify that I
	(Utility Name)		
knowledge, i	on responsible for accounts; that I have examined information and belief, it is a correct statement of the overed by the report in respect to each and every necessity.	ne business and affairs of sai	-
		03/25/2003	
(Sig	gnature of person responsible for accounts)	(Date)	
MUKWONA	GO MUNICIPAL WATER UTILITY	_	
	(Title)		

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Hydrants and Distribution System Valves W-18		

#### IDENTIFICATION AND OWNERSHIP

Exact Utility Name: MUKWONAGO MUNICIPAL WATER UTILITY

Utility Address: 440 RIVER CREST COURT

P.O. BOX 206

MUKWONAGO, WI 53149

When was utility organized? 1/1/1913

Report any change in name:

Effective Date: Utility Web Site:

#### Utility employee in charge of correspondence concerning this report:

Name: MR BERNARD W. KAHL

Title: VILLAGE CLERK/TREASURER

Office Address:

440 RIVER CREST COURT

P.O. BOX 206

MUKWONAGO, WI 53149

**Telephone:** (262) 363 - 6420 **Fax Number:** (262) 363 - 6425

E-mail Address:

#### Individual or firm, if other than utility employee, preparing this report:

Name: MR JOHN KNEPEL

Title: CPA

Office Address: VIRCHOW, KRAUSE & COMPANY, LLP

115 S 84TH ST STE 400 MILWAUKEE, WI 53214

**Telephone:** (414) 777 - 5500 **Fax Number:** (414) 777 - 5555

E-mail Address: jknepel@virchowkrause.com

#### President, chairman, or head of utility commission/board or committee:

Name: MR ARNOLD FICKAU JR

Title: CHAIRPERSON

Office Address:

440 RIVER CREST COURT

P.O. BOX 206

MUKWONAGO, WI 53149

**Telephone:** (262) 363 - 6420 **Fax Number:** (262) 363 - 6425

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? NO

#### **IDENTIFICATION AND OWNERSHIP**

Individual or firm, if other than utility employee, auditing utility records:

Name: MR JOHN KNEPEL

Title: CPA

Office Address: VIRCHOW, KRAUSE & COMPANY, LLP

115 S 84TH ST STE 400 MILWAUKEE, WI 53214

**Telephone:** (414) 777 - 5500 **Fax Number:** (414) 777 - 5555

E-mail Address: jknepel@virchowkrause.com

Date of most recent audit report: 3/20/2003

Period covered by most recent audit: JANUARY 1, 2002 - DECEMBER 31, 2002

Names and titles of utility management including manager or superintendent:

Name: MR RANDALL J. WALENCZYK

Title: SUPERINTENDENT

Office Address:

440 RIVER CREST COURT

P.O. BOX 206

MUKWONAGO, WI 53149

**Telephone:** (262) 363 - 6420 **Fax Number:** (262) 363 - 6425

E-mail Address:

Name of utility commission/committee: Village Board

Names of members of utility commission/committee:

MR RICK DEBE

MR ARNOLD FICKAU, JR, CHAIRPERSON

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

Provide the following information regarding the provider(s) of contract services:

# **IDENTIFICATION AND OWNERSHIP**

Firm Name:		
Contact Person:		
Title:		
Telephone:		
Fax Number:		
E-mail Address:		
Contract/Agreeme	ent beginning-ending dates:	

Provide a brief description of the nature of Contract Operations being provided:

# **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			•
Operating Revenues (400)	1,083,169	1,014,507	1
Operating Expenses:			
Operation and Maintenance Expense (401-402)	343,624	353,707	2
Depreciation Expense (403)	203,218	148,718	3
Amortization Expense (404-407)	0	0	_ 4
Taxes (408)	158,956	163,164	5
Total Operating Expenses	705,798	665,589	
Net Operating Income	377,371	348,918	
Income from Utility Plant Leased to Others (412-413)	0	0	_ 6
Utility Operating Income OTHER INCOME	377,371	348,918	
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Income from Nonutility Operations (417)	0	0	8
Nonoperating Rental Income (418)	0	44,297	9
Interest and Dividend Income (419)	20,084	20,183	10
Miscellaneous Nonoperating Income (421)	849	7,092	_ 11
Total Other Income	20,933	71,572	
Total Income	398,304	420,490	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	_ 12
Other Income Deductions (426)	0	0	13
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	398,304	420,490	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	214,262	100,290	_ 14
Amortization of Debt Discount and Expense (428)	9,249	8,490	15
Amortization of Premium on DebtCr. (429)			_ 16
Interest on Debt to Municipality (430)	8,789	40,411	17
Other Interest Expense (431)	0	0	_ 18
Interest Charged to ConstructionCr. (432)	44,916	31,176	19
Total Interest Charges	187,384	118,015	
Net Income	210,920	302,475	
Lineapproprieted Formed Surplus (Paginning of Veer) (216)	1 600 140	1 207 665	20
Unappropriated Earned Surplus (Beginning of Year) (216)  Balance Transferred from Income (433)	1,600,140 210,920	1,297,665	_ 20
Miscellaneous Credits to Surplus (434)	·	302,475	21
Miscellaneous Debits to Surplus (434)  Miscellaneous Debits to Surplus-Debit (435)	20,708	0	_ 22 _ 23
Appropriations of SurplusDebit (436)	20,708	0	23 24
Appropriations of SurplusDebit (439)  Appropriations of Income to Municipal FundsDebit (439)	0	0	_ <del>24</del> 25
Total Unappropriated Earned Surplus End of Year (216)	1,790,352	1,600,140	23

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# **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	_
Expenses of Utility Plant Leased to Others (413):		
NONE		_ 2
Total (Acct. 413):	0	_
Income from Nonutility Operations (417):		
NONE		3
Total (Acct. 417):	0	_
Nonoperating Rental Income (418):		_
NONE		_ 4
Total (Acct. 418):	0	_
Interest and Dividend Income (419):	00.004	_
INTEREST ON INVESTMENTS	20,084	5
Total (Acct. 419):	20,084	_
Miscellaneous Nonoperating Income (421):	9.40	
SUNDRY Total (Acct. 421):	849 <b>849</b>	_ 6
Miscellaneous Amortization (425):	049	-
NONE		7
Total (Acct. 425):	0	•
Other Income Deductions (426):		_
NONE		8
Total (Acct. 426):	0	_
Miscellaneous Credits to Surplus (434):	<u>-</u>	_
NONE		9
Total (Acct. 434):	0	
Miscellaneous Debits to Surplus (435):		_
CORRECTION OF 2001 DEPRECIATION DUE TO USING THE WRONG RATES	20,708	10
Total (Acct. 435)Debit:	20,708	_
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		11
Total (Acct. 436)Debit:	0	_
Appropriations of Income to Municipal Funds (439):		•
NONE		_ 12
Total (Acct. 439)Debit:	0	_

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)		
Revenues (account 415)						0	1
Costs & Expenses of Merchandising, Jo	bbing and C	ontract Work	(416):				
Cost of merchandise sold						0	2
Payroll						0	3
Materials						0	4
Taxes						0	5
Other (list by major classes):							
NONE						0	6
Total costs and expenses	0	0	0	0	)	0	
Net income (or loss)	0	0	0	O	)	0	

#### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	1,083,169	0	0	0	1,083,169	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents	0	0		0	0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	1,083,169	0	0	0	1,083,169	

#### **DISTRIBUTION OF TOTAL PAYROLL**

- 1. Amount originally charged to clearing accounts as shown in column (b) should be shown as finally distributed in column (c).
- 2. The amount for clearing accounts in column (c) is entered as a negative for account "Clearing Accounts" and the distributions to accounts on all other lines in column (c) will be positive with the total of column (c) being zero.
- 3. Provide additional information in the schedule footnotes when necessary.

Accounts Charged (a)	Direct Payroll Distribution (b)	Allocation of Amounts Charged Clearing Accts. (c)	Total (d)	
Water operating expenses	132,678		132,678	1
Electric operating expenses			0	2
Gas operating expenses			0	3
Heating operating expenses			0	4
Sewer operating expenses	16,872		16,872	5
Merchandising and jobbing			0	6
Other nonutility expenses			0	7
Water utility plant accounts			0	8
Electric utility plant accounts			0	9
Gas utility plant accounts			0	10
Heating utility plant accounts			0	11
Sewer utility plant accounts			0	12
Accum. prov. for depreciation of water plant			0	13
Accum. prov. for depreciation of electric plant			0	14
Accum. prov. for depreciation of gas plant			0	15
Accum. prov. for depreciation of heating plant			0	16
Accum. prov. for depreciation of sewer plant			0	17
Clearing accounts			0	18
All other accounts			0	19
Total Payroll	149,550	0	149,550	

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	11,356,665	10,628,430	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	1,642,474	1,452,294	2
Net Utility Plant	9,714,191	9,176,136	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	19,958	28,136	6
Special Funds (125)	221,130	111,424	7
Total Other Property and Investments	241,088	139,560	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	437,782	361,405	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	176,348	173,746	11
Other Accounts Receivable (143)	481	9,846	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	1,930,500	83,433	14
Materials and Supplies (150)	22,958	21,634	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	2,568,069	650,064	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	91,282	20,707	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	91,282	20,707	

# **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	1,852,555	1,449,347	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	1,790,352	1,600,140	23
Total Proprietary Capital	3,642,907	3,049,487	
LONG-TERM DEBT			
Bonds (221)	3,663,675	1,758,961	24
Advances from Municipality (223)	188,367	1,690,426	25
Other Long-Term Debt (224)	1,970,885	0	26
Total Long-Term Debt	5,822,927	3,449,387	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	49,079	50,263	28
Payables to Municipality (233)	4,500	471,209	29
Customer Deposits (235)			_ 30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	31,565	27,809	32
Other Current and Accrued Liabilities (238)	10,515	8,118	33
Total Current and Accrued Liabilities	95,659	557,399	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	_ 34
Customer Advances for Construction (252)	5,120	5,120	35
Other Deferred Credits (253)	48,621	49,981	_ 36
Total Deferred Credits	53,741	55,101	
OPERATING RESERVES			
Property Insurance Reserve (261)			37
Injuries and Damages Reserve (262)			_ 38
Pensions and Benefits Reserve (263)			39
Miscellaneous Operating Reserves (265)			40
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION Contributions in Aid of Construction (271)	2,999,396	2,875,093	41
Total Liabilities and Other Credits	12,614,630	9,986,467	=

# **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)
Plant Accounts:				
Utility Plant in Service (101)	11,312,201	0	0	0 1
Utility Plant Purchased or Sold (102)				2
Utility Plant in Process of Reclassification (103)				3
Utility Plant Leased to Others (104)				4
Property Held for Future Use (105)				
Completed Construction not Classified (106)				6
Construction Work in Progress (107)	44,464			
Utility Plant Acquisition Adjustments (108)				8
Other Utility Plant Adjustments (109)				
Total Utility Plant	11,356,665	0	0	0
Accumulated Provision for Depreciation and Amo	ortization:			
Accumulated Provision for Depreciation of Utility Plant in Service (110)	1,642,474	0	0	0 10
Total Accumulated Provision	1,642,474	0	0	0
Net Utility Plant	9,714,191	0	0	0

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	1,452,294	(0)	(-)	(0)	1,452,294
Credits During Year	.,,				.,,
Accruals:					
Charged depreciation expense (403)	203,218				203,218
Depreciation expense on meters					
charged to sewer (see Note 3)	5,964				5,964
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
CORRECTION OF 2002 DEPRECIA	20,708				20,708
Total credits	229,890	0	0	0	229,890
Debits during year					
Book cost of plant retired	26,290				26,290
Cost of removal	13,420				13,420
Other debits (specify):					
					0
Total debits	39,710	0	0	0	39,710
Balance End of Year	1,642,474	0	0	0	1,642,474
Composite Depreciation Rate?	No				
If yes, what is the rate?					

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
<b>Net Nonutility Property</b>	0	0	0	0	=

# **ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	0	_
Deductions:	_	
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	0	
Balance end of year	0	

# **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	22,958	21,634	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	22,958	21,634	=

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written C	Off During Year		
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181)				
1991 Water System Revenue Bonds	1,820	428	0	1
1997 WATER SYSTEM REVENUE BANS	980	428	0	2
2001 WATER SYSTEM REVENUE BANS	1,876	428	5,941	3
2002 WATER SYSTEM REVENUE BONDS \$2,466,450	2,621	428	56,580	4
2002 WATER SYSTEM REVENUE BONDS \$690,000	1,952	428	28,761	5
Total		_	91,282	
Unamortized premium on debt (251) NONE		<del>-</del>		6
Total		_	0	

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year Changes during year (explain):	1,449,347	1
VILLAGE FINANCED CONSTRUCTION ON CTH NN	403,208	2
Balance end of year	1,852,555	

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
2001 WATERWORKS SYSTEM REVENUE BANS	03/01/2001	03/01/2006	4.25%	570,000	1
2002 WATERWORKS SYSTEM REVENUE BON	02/15/2002	12/01/2021	3.17%	2,403,675	2
2002 WATERWORKS SYSTEM REVENUE BON	09/01/2002	12/01/2007	2.30%	690,000	3
		Total Bonds (A	ccount 221):	3,663,675	

#### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
G.O PROMISSORY NOTE	05/01/1998	05/01/2008	4.30%	172,177	1
G.O. Promissory Note	03/01/1994	10/01/2003	4.55%	16,190	2
Total for Account 223			,	188,367	•
Other Long-Term Debt (224)					
SAFE DRINKING WATER LOAN	04/28/1999	05/01/2018	2.64%	1,650,383	3
SAFE DRINKING WATER LOAN	04/29/2002	05/01/2022	2.75%	320,502	4
Total for Account 224				1,970,885	

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)		
Balance first of year	0	1	
Accruals:			
Charged water department expense	158,956	2	
Charged electric department expense		3	
Charged sewer department expense	2,943	4	
Other (explain):			
NONE		5	
Total Accruals and other credits	161,899		
Taxes paid during year:		•	
County, state and local taxes	148,349	6	
Social Security taxes	12,291	7	
PSC Remainder Assessment	1,259	8	
Other (explain):			
NONE		9	
Total payments and other debits	161,899		
Balance end of year	0	, :	

# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

I	nterest Accrue	t		Interest Accrue	ed
Description of logue	Balance First of Year	Interest Accrued	Interest Paid	Balance End of Year	
Description of Issue (a)	(b)	During Year (c)	During Year (d)	(e)	
	(6)	(6)	(u)	( <del>e</del> )	
Bonds (221)					
1991 Waterworks System Revenue Bonds	3,566	39,223	42,789	0	1
1997 Waterworks System Revenue BANS	7,632	4,789	12,421	0	2
2002 WATERWORKS SYSTEM REVENUE BONDS \$2,466,450		95,362	86,166	9,196	3
2001 WATERWORKS SYSTEM REVENUE BANS	9,492	24,048	26,350	7,190	4
2002 WATERWORKS SYSTEM REVENUE BONDS \$690,000		5,924	(152)	6,076	5
Subtotal	20,690	169,346	167,574	22,462	_
Advances from Municipality (223)					-
G.O. Promissory Notes	86	1,012	1,037	61	6
SAFE DRINKING WATER LOAN	6,383	0	6,383	0	7
GO PROMISSORY NOTES 1998	650	7,777	7,796	631	8
Subtotal	7,119	8,789	15,216	692	-
Other Long-Term Debt (224)					•
SAFE DRINKING WATER LOAN 1999	0	43,581	36,505	7,076	9
SAFE DRINKING WATER LOAN 2002		1,335	0	1,335	10
Subtotal	0	44,916	36,505	8,411	-
Notes Payable (231)					•
NONE	0			0	11
Subtotal	0	0	0	0	•
Total	27,809	223,051	219,295	31,565	
			<u> </u>		=

# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	2,875,093	0	0	0	0	2,875,093	1
Add credits during year:							
For Services						0	2
For Mains						0	3
Other (specify): IMPACT FEES USED	124,303					124,303	4
Deduct charges (specify): NONE						0	5
Balance End of Year	2,999,396	0	0	0	0	2,999,396	:
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	_
Other Investments (124):		
SPECIAL ASSESSMENTS	19,958	_ 2
Total (Acct. 124):	19,958	_
Special Funds (125):		
DEBT RESERVE ACCOUNT	221,130	3
Total (Acct. 125):	221,130	_
Notes Receivable (141): NONE		4
Total (Acct. 141):	0	_ 4
Customer Accounts Receivable (142):		_
Water	176,348	5
Electric	,	6
Sewer (Regulated)		7
Other (specify):		
NONE		_ 8
Total (Acct. 142):	176,348	_
Other Accounts Receivable (143):		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		_ 10
Other (specify):		
OTHER	481	11
Total (Acct. 143):	481	_
Receivables from Municipality (145):		
SHARED METER COSTS DUE FROM SEWER UTILITY	36,975	_ 12
PROCEEDS ON DEBT DUE FROM CAPITAL PROJECTS	1,846,222	13
PFP AND DEBT SERVICE COSTS DUE FROM VILLAGE	37,620	_ 14
DELINQUENT USER CHARGES PLACED ON THE TAX ROLL	9,683	15
Total (Acct. 145):	1,930,500	_
Prepayments (165): NONE		16
Total (Acct. 165):	0	_ '0
Extraordinary Property Losses (182):		_
NONE		17
Total (Acct. 182):	0	_

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars End of Y  (a) (b)		
Other Deferred Debits (183):		
NONE		18
Total (Acct. 183):	0	_
Payables to Municipality (233):		
AMOUNT DUE SEWER UTILITY FOR DEBT SERVICE COSTS	2,353	19
TAX EQUIVALENT DUE VILLAGE	2,147	20
Total (Acct. 233):	4,500	_ _
Other Deferred Credits (253):		
ACCRUED SICK PAY	48,621	21
Total (Acct. 253):	48,621	_

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	10,034,910	0	0	0	10,034,910	1
Materials and Supplies	22,296	0	0	0	22,296	2
Other (specify): NONE					0	3
Less Average:						
Reserve for Depreciation	1,547,384	0	0	0	1,547,384	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	2,937,244	0	0	0	2,937,244	6
Other (specify): NONE					0	7
Average Net Rate Base	5,572,578	0	0	0	5,572,578	
Net Operating Income	377,371	0	0	0	377,371	8
Net Operating Income as a percent of						
Average Net Rate Base	6.77%	N/A	N/A	N/A	6.77%	

# **RETURN ON PROPRIETARY CAPITAL COMPUTATION**

- 1. The data used in calculating proprietary capital are averages.
- 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	1,650,951	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	1,695,246	3
Other (Specify):		4
Total Average Proprietary Capital	3,346,197	4
Net Income		
Net Income	210,920	5
Percent Return on Proprietary Capital	6.30%	

# IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:
1. Acquisitions.
2. Leaseholder changes.
3. Extensions of service.
4. Estimated changes in revenues due to rate changes.
5. Obligations incurred or assumed, excluding commercial paper.
6. Formal proceedings with the Public Service Commission.
7. Any additional matters.

#### **Balance Sheet (Page F-06)**

In the prior year, a Safe Drinking Water Loan with an outstanding balance at 12/31/01 of \$1,491,087 was reported in A/C #223. For 2002, this loan has been more appropriately reported in A/C #224.

#### Interest Accrued (Acct. 237) (Page F-17)

Bonds (221) Negative interest paid is due to accrued interest received during issuance.

#### Signature Page (Page ii)

ACCOUNTANTS' COMPILATION REPORT

Honorable President and Board of Trustees Village of Mukwonago Waukesha and Walworth Counties, Wisconsin

We have compiled the accompanying PSC Report of the Mukwonago Water Utility, an enterprise fund of the Village of Mukwonago, as of December 31, 2002 and 2001 in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Our compilation was limited to presenting, in the form prescribed by the Wisconsin Public Service Commission, information that is the representation of management. We have not audited or reviewed the financial statements referred to above and, do not express an opinion or any other form of assurance on them.

These financial statements are presented in accordance with the requirements of the Wisconsin Public Service Commission which differ from generally accepted accounting principles. Accordingly, these financial statements are not designed for those who are not informed about such differences.

Virchow, Krause & Co. LLP

Milwaukee, Wisconsin March 6, 2003

#### Identification and Ownership - Contacts (Page iv)

11/13/03 email response: November 13, 2003

Ms. Elaine Engelke
Financial Specialist
Public Service Commission of Wisconsin
310 North Whitney Way
P.O. Box 7854
Madison, WI 53707-7854

Dear Ms. Engelke:

The Mukwonago Municipal Water Utility has requested our assistance in responding to your letter dated August 21, 2003 regarding the Utility's 2002 Annual Report. Our responses below correspond by number to your requests in that letter

- 1. At this time the Utility does not have an estimated water loss calculated for 2003. However, they are considering the purchasing of leak detection equipment. They will also be replacing much of the mains, services, etc in the area that has been having the majority of their main breaks. This project is scheduled to begin in 2004. Additionally in 2002, the amounts reported as water used for flushing was not adequately monitored and should have been higher. For 2003, the Utility is better monitoring the flow used for flushing and amounts reported for water loss in 2003 should be significantly less.
- 2. Page W-7, another tax rate non-local was reported. This pertains to Phantom Lake Management District and should have been recorded on the line above it "Other tax rate Local." This has been noted and will be corrected on future reports.
- 3. Construction in progress was missing from the tax equivalent calculation. The utility will discuss this with the Village and determine whether this will be collected. Construction in progress will be included in future calculations.
- 4. The costs for Wells #5 & 6 will be reclassified into the proper categories. This adjustment will be made on the 2003 report.
- 5. Yes the costs were originally included in the Wells and Springs category.
- 6. A. The quantities shown as additions for services were reported at net. The utility installed three new services and five replacement services. The 2003 report will show the five replacements properly as five retirements and five additions to correct for this omission.
- B. The quantities shown as additions for hydrants were reported at net. The utility installed three new hydrants and six replacement hydrants. The 2003 report will show the six replacements properly as six retirements and six additions.

Please call me if you have any questions regarding the above.

Very truly yours,

VIRCHOW, KRAUSE & COMPANY, LLP

John A. Knepel, CPA, Partner

cc: Bernie Kahl

August 21, 2003

Mr. Bernard W. Kahl, Village Clerk/Treasurer Mukwonago Municipal Water Utility P.O. Box 206 Mukwonago, WI 53149-0206

Re: 2002 Analytical Review DWCCA-3980-ELE

Dear Mr. Kahl:

The Public Service Commission (Commission) staff has completed its analytical review of your utility's 2002 annual report. The primary purpose of the analytical review is to detect possible reporting or accounting related errors and also to identify significant fluctuations from prior years' data that are not sufficiently explained in the annual report. The analytical review did identify the following issues:

- 1. On Page W-10, we noted your explanation of the water loss of 27 percentt for 2002. Hopefully the problems have been resolved. What is your water loss year to date in 2003? We are also enclosing Attachment A which contains some suggested steps to take to reduce water loss if it continues to be a problem.
- 2. On Page W-7, an other tax rate non-local is reported. Please furnish an explanation of this tax rate.
- 3. On Page W-7, the amount reported for Utility Plant Jan. 1 does not agree with the amount reported for utility plant on the Net Utility Plant schedule, Page F-7 of the prior year report. The difference appears to be construction work in progress. As Head Note No. 4 to Page W-7 indicates, construction work in progress is to be included in the property tax equivalent calculation. This has resulted in a significant underpayment of property tax equivalent. The utility should discuss with the municipality whether this underpayment will be collected or not. If this underpayment is collected, it should be reported as an adjustment to Account 408 in 2003 and described as "2002 underpayment."

row 8, column C, which is the total cost for Wells #5 and #6 as indicated in the footnote on page W-19, is not in compliance with the Uniform System of Accounts. Please confirm that the following reclassifications will be recorded during 2003.

- a. The costs of the pumping station buildings and related mechanical equipment for electricity, heating, and air conditioning should be charged to Account 321, Structures and Improvements for Pumping Plant.
- b. The costs of pumps, motors, control panels, station meters, piping connected to the pumps, and all other pumping equipment should be charged to the appropriate pumping equipment accounts.
- c. The cost of water treatment equipment should be charged to Account 332, Water Treatment Equipment.
- 5. With reference to the footnote on page W-19, why was the \$25,100 retirement of the building for Well #2 removed from Account 314, Wells and Springs? Is this the account in which the cost was originally recorded? If an adjustment is required, please confirm that it will be recorded during 2003.
- 6. Please explain the relatively high unit costs for services and hydrants, as listed below.
- a. For services: \$41,738 added on page W-8, row 29, column C, for the three services added on page W-16, column D, results in average cost per service of \$13,913.
- b. For hydrants: \$66,136 added on page W-8, row 31, column C, for the three hydrants added on page W-18, column C, results in average cost per hydrant of \$22,045.

Responding to the questions posed from the analytical review does not preclude you from possibly receiving other inquiries from our office regarding your annual report in the future: for instance, during a rate case, construction authorization, or other Commission reviews.

We appreciate your cooperation in providing the above information. If you have any questions, please feel free to contact me at (608) 266-3768. Please respond within 30 days of this letter. We prefer that you respond by e-mail if it is convenient for you to do so. My e-mail address is elaine.engelke@psc.state.wi.us. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Elaine Engelke Financial Specialist Division of Water, Compliance, and Consumer Affairs

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Mukwonago.doc

Enclosures

# **WATER OPERATING REVENUES & EXPENSES**

Operating Revenues           Sales of Water (460-467)         1,023,550         1           Total Sales of Water         1,023,550         1           Other Operating Revenues           Forfeited Discounts (470)         3,703         2           Miscellaneous Service Revenues (471)         3,703         2           Miscellaneous Service Revenues (471)         50,000         4           Rents from Water Property (472)         50,000         4           Interdepartmental Rents (473)         0         5           Other Water Revenues (474)         1,567         6           Amortization of Construction Grants (475)         0         7           Total Other Operating Revenues         59,619         7           Total Operating Revenues         39,638         8           Pumping Expenses (620-625)         39,638         8           Pumping Expenses (620-625)         39,638         8           Pumping Expenses (620-625)         38,168         1           Water Treatment Expenses (630-635)         28,526         1           Customer Accounts Expenses (901-904)         11,222         1           Sales Expenses (901-904)         11,950         1<	Particulars (a)			
Sales of Water (460-467)         1,023,550         1           Total Sales of Water         1,023,550         1           Other Operating Revenues           Forfeited Discounts (470)         3,703         2           Miscellaneous Service Revenues (471)         4,344         3           Rents from Water Property (472)         50,000         4           Interdepartmental Rents (473)         0         5           Other Water Revenues (474)         1,567         6           Amortization of Construction Grants (475)         0         7           Total Other Operating Revenues         59,619         7           Total Operating Revenues         1,083,169         7           Total Operating Revenues         39,636         8           Pumping Expenses (600-605)         39,636         8           Pumping Expenses (600-625)         81,165         9           Water Treatment Expenses (600-605)         28,526         10           Transmission and Distribution Expenses (640-655)         63,569         11           Customer Accounts Expenses (901-904)         11,222         12           Sales Expenses (910)         0         13           Administrative and Gene	Operating Revenues			
Other Operating Revenues           Forfeited Discounts (470)         3,703         2           Miscellaneous Service Revenues (471)         4,349         3           Rents from Water Property (472)         50,000         4           Interdepartmental Rents (473)         0         5           Other Water Revenues (474)         1,567         6           Amortization of Construction Grants (475)         0         7           Total Other Operating Revenues         59,619         1           Total Operating Revenues         39,636         8           Pumping Expenses (600-605)         39,636         8           Pumping Expenses (620-625)         81,165         9           Water Treatment Expenses (600-605)         38,526         10           Transmission and Distribution Expenses (640-655)         63,569         11           Qustomer Accounts Expenses (901-904)         11,222         12           Sales Expenses (910)         0         1           Administrative and General Expenses (920-935)         119,506         1           Total Operation and Maintenenance Expenses         343,624           Depreciation Expense (403)         203,218         1           Amortization Expense (404-407)	Sales of Water			
Poffeited Discounts (470)   3,703   2     Miscellaneous Service Revenues (471)   4,349   3     Rents from Water Property (472)   50,000   4     Interdepartmental Rents (473)   0   5     Other Water Revenues (474)   1,567   6     Amortization of Construction Grants (475)   0   7     Total Other Operating Revenues   59,619     Total Operating Revenues   39,636   8     Pumping Expenses (600-605)   39,636   10     Transmission and Distribution Expenses (640-655)   63,569   11     Customer Accounts Expenses (640-655)   63,569   11     Customer Accounts Expenses (901-904)   11,222   12     Sales Expenses (910)   0   13     Administrative and General Expenses (920-935)   119,506   14     Total Operation and Maintenenance Expenses   343,624     Total Operation Expense (403)   203,218   15     Amortization Expense (404-407)   16     Taxes (408)   158,956   17     Total Other Operating Expenses   362,174     Total Operating Expenses   362,174     Total Operating Expenses   705,798	Sales of Water (460-467)	1,023,550	1	
Forfeited Discounts (470)         3,703         2           Miscellaneous Service Revenues (471)         4,349         3           Rents from Water Property (472)         50,000         4           Interdepartmental Rents (473)         0         5           Other Water Revenues (474)         1,567         6           Amortization of Construction Grants (475)         0         7           Total Other Operating Revenues         59,619         7           Total Operating Revenues         59,619         8           Pumping Expenses (600-605)         39,636         8           Pumping Expenses (620-625)         81,165         9           Water Treatment Expenses (630-635)         28,526         10           Transmission and Distribution Expenses (640-655)         63,569         11           Customer Accounts Expenses (910)         0         13           Administrative and General Expenses (920-935)         119,500         14           Total Operation and Maintenenance Expenses         343,624         15           Amortization Expense (403)         203,218         15           Amortization Expense (404-407)         16         158,956         17           Total Other Operating Expenses         362,174         16	Total Sales of Water	1,023,550	-	
Miscellaneous Service Revenues (471)         4,349         3           Rents from Water Property (472)         50,000         4           Interdepartmental Rents (473)         0         5           Other Water Revenues (474)         1,567         6           Amortization of Construction Grants (475)         0         7           Total Other Operating Revenues         59,619         7           Total Operating Revenues         59,619         1,083,169           Operation and Maintenenance Expenses           Source of Supply Expenses (600-605)         39,636         8           Pumping Expenses (620-625)         39,636         8           Pumping Expenses (620-625)         28,526         10           Transmission and Distribution Expenses (640-655)         63,569         11           Customer Accounts Expenses (901-904)         11,222         12           Sales Expenses (910)         0         13           Administrative and General Expenses (920-935)         119,506         14           Total Operation and Maintenenance Expenses         343,624         15           Amortization Expense (403)         203,218         15           Amortization Expense (404-407)         16           Taxes (408)	Other Operating Revenues			
Rents from Water Property (472)         50,000         4           Interdepartmental Rents (473)         0         5           Other Water Revenues (474)         1,567         6           Amortization of Construction Grants (475)         0         7           Total Other Operating Revenues         59,619         7           Total Operating Revenues         1,083,169         8           Operation and Maintenenance Expenses           Source of Supply Expenses (600-605)         39,636         8           Pumping Expenses (620-625)         81,165         9           Water Treatment Expenses (630-635)         28,526         10           Transmission and Distribution Expenses (640-655)         63,569         11           Customer Accounts Expenses (901-904)         11,222         12           Sales Expenses (910)         0         13           Administrative and General Expenses (920-935)         119,506         14           Total Operation and Maintenenance Expenses         343,624           Depreciation Expense (403)         203,218         15           Amortization Expense (404-407)         16           Taxes (408)         158,956         17           Total Other Operating Expenses         362,174	Forfeited Discounts (470)	3,703	2	
Interdepartmental Rents (473)         0         5           Other Water Revenues (474)         1,567         6           Amortization of Construction Grants (475)         0         7           Total Other Operating Revenues         59,619         7           Total Operating Revenues         1,083,169         8           Source of Supply Expenses (600-605)         39,636         8           Pumping Expenses (620-625)         81,165         9           Water Treatment Expenses (630-635)         28,526         10           Transmission and Distribution Expenses (640-655)         63,569         11           Customer Accounts Expenses (901-904)         11,222         12           Sales Expenses (910)         0         13           Administrative and General Expenses (920-935)         119,506         14           Total Operation and Maintenenance Expenses         343,624         15           Amortization Expense (403)         203,218         15           Amortization Expense (404-407)         16         158,956         17           Total Other Operating Expenses         362,174         1           Total Other Operating Expenses         362,174         1	Miscellaneous Service Revenues (471)	4,349	3	
Other Water Revenues (474)         1,567         6           Amortization of Construction Grants (475)         0         7           Total Other Operating Revenues         59,619         7           Total Operating Revenues         1,083,169         8           Coperation and Maintenenance Expenses           Source of Supply Expenses (600-605)         39,636         8           Pumping Expenses (620-625)         81,165         9           Water Treatment Expenses (630-635)         28,526         10           Transmission and Distribution Expenses (640-655)         63,569         11           Customer Accounts Expenses (901-904)         11,222         12           Sales Expenses (910)         0         13           Administrative and General Expenses (920-935)         119,506         14           Total Operation and Maintenenance Expenses           Depreciation Expense (403)         203,218         15           Amortization Expense (404-407)         16           Taxes (408)         158,956         17           Total Other Operating Expenses         362,174           Total Other Operating Expenses         705,798	Rents from Water Property (472)	50,000	4	
Amortization of Construction Grants (475)         0         7           Total Other Operating Revenues         59,619           Operation and Maintenenance Expenses           Source of Supply Expenses (600-605)         39,636         8           Pumping Expenses (620-625)         81,165         9           Water Treatment Expenses (630-635)         28,526         10           Transmission and Distribution Expenses (640-655)         63,569         11           Customer Accounts Expenses (901-904)         11,222         12           Sales Expenses (910)         0         13           Administrative and General Expenses (920-935)         119,506         14           Total Operation and Maintenenance Expenses         343,624         15           Amortization Expense (403)         203,218         15           Amortization Expense (408-407)         16         158,956         17           Total Other Operating Expenses         362,174         17         17           Total Other Operating Expenses         362,174         17         17           Total Operating Expenses         362,174         17         17         17         17         17         17         17         17         17         17         17         17	Interdepartmental Rents (473)	0	5	
Total Other Operating Revenues         59,619           Total Operating Revenues           Operation and Maintenenance Expenses           Source of Supply Expenses (600-605)         39,636         8           Pumping Expenses (620-625)         81,165         9           Water Treatment Expenses (630-635)         28,526         10           Transmission and Distribution Expenses (640-655)         63,569         11           Customer Accounts Expenses (901-904)         11,222         12           Sales Expenses (910)         0         13           Administrative and General Expenses (920-935)         119,506         14           Total Operation and Maintenenance Expenses         343,624           Depreciation Expense (403)         203,218         15           Amortization Expense (404-407)         16           Taxes (408)         158,956         17           Total Other Operating Expenses         362,174           Total Operating Expenses         705,798	Other Water Revenues (474)	1,567	6	
Total Operating Revenues         1,083,169           Operation and Maintenenance Expenses           Source of Supply Expenses (600-605)         39,636         8           Pumping Expenses (620-625)         81,165         9           Water Treatment Expenses (630-635)         28,526         10           Transmission and Distribution Expenses (640-655)         63,569         11           Customer Accounts Expenses (901-904)         11,222         12           Sales Expenses (910)         0         13           Administrative and General Expenses (920-935)         119,506         14           Total Operation and Maintenenance Expenses         343,624         15           Amortization Expense (403)         203,218         15           Amortization Expense (404-407)         16         158,956         17           Total Other Operating Expenses         362,174         17           Total Other Operating Expenses         705,798         10	Amortization of Construction Grants (475)	0	7	
Operation and Maintenenance Expenses           Source of Supply Expenses (600-605)         39,636         8           Pumping Expenses (620-625)         81,165         9           Water Treatment Expenses (630-635)         28,526         10           Transmission and Distribution Expenses (640-655)         63,569         11           Customer Accounts Expenses (901-904)         11,222         12           Sales Expenses (910)         0         13           Administrative and General Expenses (920-935)         119,506         14           Total Operation and Maintenenance Expenses         343,624         15           Amortization Expense (403)         203,218         15           Amortization Expense (404-407)         16         158,956         17           Total Other Operating Expenses         362,174         17           Total Operating Expenses         705,798         705,798	Total Other Operating Revenues	59,619	_	
Source of Supply Expenses (600-605)       39,636       8         Pumping Expenses (620-625)       81,165       9         Water Treatment Expenses (630-635)       28,526       10         Transmission and Distribution Expenses (640-655)       63,569       11         Customer Accounts Expenses (901-904)       11,222       12         Sales Expenses (910)       0       13         Administrative and General Expenses (920-935)       119,506       14         Total Operation and Maintenenance Expenses         Depreciation Expense (403)       203,218       15         Amortization Expense (404-407)       16         Taxes (408)       158,956       17         Total Other Operating Expenses       362,174         Total Operating Expenses       705,798	Total Operating Revenues	1,083,169	-	
Source of Supply Expenses (600-605)       39,636       8         Pumping Expenses (620-625)       81,165       9         Water Treatment Expenses (630-635)       28,526       10         Transmission and Distribution Expenses (640-655)       63,569       11         Customer Accounts Expenses (901-904)       11,222       12         Sales Expenses (910)       0       13         Administrative and General Expenses (920-935)       119,506       14         Total Operation and Maintenenance Expenses         Depreciation Expense (403)       203,218       15         Amortization Expense (404-407)       16         Taxes (408)       158,956       17         Total Other Operating Expenses       362,174         Total Operating Expenses       705,798				
Pumping Expenses (620-625)       81,165       9         Water Treatment Expenses (630-635)       28,526       10         Transmission and Distribution Expenses (640-655)       63,569       11         Customer Accounts Expenses (901-904)       11,222       12         Sales Expenses (910)       0       13         Administrative and General Expenses (920-935)       119,506       14         Total Operation and Maintenenance Expenses         Depreciation Expense (403)       203,218       15         Amortization Expense (404-407)       16         Taxes (408)       158,956       17         Total Other Operating Expenses       362,174         Total Operating Expenses       705,798	·			
Water Treatment Expenses (630-635)         28,526         10           Transmission and Distribution Expenses (640-655)         63,569         11           Customer Accounts Expenses (901-904)         11,222         12           Sales Expenses (910)         0         13           Administrative and General Expenses (920-935)         119,506         14           Total Operation and Maintenenance Expenses           Depreciation Expense (403)         203,218         15           Amortization Expense (404-407)         16           Taxes (408)         158,956         17           Total Other Operating Expenses         362,174           Total Operating Expenses         705,798			_	
Transmission and Distribution Expenses (640-655)       63,569       11         Customer Accounts Expenses (901-904)       11,222       12         Sales Expenses (910)       0       13         Administrative and General Expenses (920-935)       119,506       14         Total Operation and Maintenenance Expenses       343,624         Depreciation Expense (403)       203,218       15         Amortization Expense (404-407)       16       158,956       17         Total Other Operating Expenses       362,174       17         Total Operating Expenses       705,798       705,798			9	
Customer Accounts Expenses (901-904)       11,222       12         Sales Expenses (910)       0       13         Administrative and General Expenses (920-935)       119,506       14         Total Operation and Maintenenance Expenses         Other Operating Expenses         Depreciation Expense (403)       203,218       15         Amortization Expense (404-407)       16       158,956       17         Total Other Operating Expenses       362,174       Total Operating Expenses       705,798			_	
Sales Expenses (910)       0       13         Administrative and General Expenses (920-935)       119,506       14         Total Operation and Maintenenance Expenses       343,624         Other Operating Expenses         Depreciation Expense (403)       203,218       15         Amortization Expense (404-407)       16       158,956       17         Total Other Operating Expenses       362,174       Total Operating Expenses       705,798	· · · · · · · · · · · · · · · · · · ·	•		
Administrative and General Expenses (920-935)         119,506         14           Total Operation and Maintenenance Expenses         343,624           Other Operating Expenses           Depreciation Expense (403)         203,218         15           Amortization Expense (404-407)         16           Taxes (408)         158,956         17           Total Other Operating Expenses         362,174           Total Operating Expenses         705,798		•	_	
Total Operation and Maintenenance Expenses         343,624           Other Operating Expenses           Depreciation Expense (403)         203,218         15           Amortization Expense (404-407)         16           Taxes (408)         158,956         17           Total Other Operating Expenses         362,174           Total Operating Expenses         705,798		_		
Other Operating Expenses         Depreciation Expense (403)       203,218       15         Amortization Expense (404-407)       16         Taxes (408)       158,956       17         Total Other Operating Expenses       362,174         Total Operating Expenses       705,798			_ 14	
Depreciation Expense (403)       203,218       15         Amortization Expense (404-407)       16         Taxes (408)       158,956       17         Total Other Operating Expenses       362,174         Total Operating Expenses       705,798	Total Operation and Maintenenance Expenses	343,624	-	
Amortization Expense (404-407)       16         Taxes (408)       158,956       17         Total Other Operating Expenses       362,174         Total Operating Expenses       705,798	Other Operating Expenses			
Taxes (408)158,95617Total Other Operating Expenses362,174Total Operating Expenses705,798	Depreciation Expense (403)	203,218	15	
Total Other Operating Expenses 362,174  Total Operating Expenses 705,798	Amortization Expense (404-407)		16	
Total Operating Expenses 705,798	Taxes (408)	158,956	17	
	Total Other Operating Expenses	362,174	_	
NET OPERATING INCOME 377,371	Total Operating Expenses	705,798	-	
	NET OPERATING INCOME	377,371	=	

#### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. T Customers (b)	housands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	•
Metered Sales to General Customers (461)				
Residential	1,776	101,523	488,117	4
Commercial	246	57,974	175,834	5
Industrial	44	14,939	35,520	6
Total Metered Sales to General Customers (461)	2,066	174,436	699,471	•
Private Fire Protection Service (462)	43		26,578	7
Public Fire Protection Service (463)	1		265,465	8
Other Sales to Public Authorities (464)	22	7,304	32,036	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	2,132	181,740	1,023,550	<b>:</b>

# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.			

Customer Name Point of Delivery Gallons Sold Revenues

(a) (b) (c) (d)

NONE

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### **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	265,465	1
Wholesale fire protection billed		_ 2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	265,465	_
Forfeited Discounts (470):		_
Customer late payment charges	3,703	5
Other (specify): NONE		- 6
Total Forfeited Discounts (470)	3,703	_
Miscellaneous Service Revenues (471):		_
OTHER SERVICE REVENUES	4,349	7
Total Miscellaneous Service Revenues (471)	4,349	_
Rents from Water Property (472):		_
CELLULAR TOWER RENTAL INCOME	50,000	8
Total Rents from Water Property (472)	50,000	_
Interdepartmental Rents (473): NONE		- 9
Total Interdepartmental Rents (473)	0	-
Other Water Revenues (474):		-
Return on net investment in meters charged to sewer department	1,567	10
Other (specify): NONE		
Total Other Water Revenues (474)	1,567	
Amortization of Construction Grants (475):		-
NONE		12
Total Amortization of Construction Grants (475)	0	

### **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
SOURCE OF SUPPLY EXPENSES		
Operation Labor (600)	13,989	1
Purchased Water (601)		2
Operation Supplies and Expenses (602)	7,941	3
Maintenance of Water Source Plant (605)	17,706	4
Total Source of Supply Expenses	39,636	
PUMPING EXPENSES		
Operation Labor (620)	11,356	5
Fuel for Power Production (621)	·	6
Fuel or Power Purchased for Pumping (622)	50,708	7
Operation Supplies and Expenses (623)	6,301	8
Maintenance of Pumping Plant (625)	12,800	9
Total Pumping Expenses	81,165	
WATER TREATMENT EXPENSES Operation Labor (630)		40
Chemicals (631)	13,433 6,628	10 11 12
Chemicals (631) Operation Supplies and Expenses (632)	6,628	11 12
Chemicals (631)		11
Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640)	8,465 <b>28,526</b>	11 12 13
Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641)	6,628 8,465	11 12 13 14 15
Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641) Maintenance of Distribution Reservoirs and Standpipes (650)	8,465 <b>28,526</b>	11 12 13
Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641)	8,465 28,526	11 12 13 14 15 16
Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641) Maintenance of Distribution Reservoirs and Standpipes (650) Maintenance of Mains (651)	3,547 20,970	11 12 13 14 15 16 17
Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641) Maintenance of Distribution Reservoirs and Standpipes (650) Maintenance of Mains (651) Maintenance of Services (652)	3,547 20,970 12,001	11 12 13 14 15 16 17 18
Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641) Maintenance of Distribution Reservoirs and Standpipes (650) Maintenance of Mains (651) Maintenance of Services (652) Maintenance of Meters (653)	3,547 20,970 12,001 12,833	11 12 13 14 15 16 17 18

### **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)
CUSTOMER ACCOUNTS EXPENSES	
Meter Reading Labor (901)	1,631
Accounting and Collecting Labor (902)	9,591
Supplies and Expenses (903)	
Uncollectible Accounts (904)	
Total Customer Accounts Expenses	11,222
SALES EXPENSES	
Sales Expenses (910)	
Total Sales Expenses	0
ADMINISTRATIVE AND GENERAL EXPENSES	
Administrative and General Salaries (920)	25,201
Office Supplies and Expenses (921)	2,594
Administrative Expenses TransferredCredit (922)	2,334
Outside Services Employed (923)	25,110
Property Insurance (924)	9,935
Injuries and Damages (925)	0,000
Employee Pensions and Benefits (926)	42,432
Regulatory Commission Expenses (928)	,
Miscellaneous General Expenses (930)	9,353
Transportation Expenses (933)	4,881
Maintenance of General Plant (935)	· · · · · · · · · · · · · · · · · · ·
Total Administrative and General Expenses	119,506

### **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
5		4.40.040	
Property Tax Equivalent		148,349	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		1,652	2
Net property tax equivalent		146,697	
Social Security		11,000	3
PSC Remainder Assessment		1,259	4
Other (specify):			
NONE			5
Total tax expense	_	158,956	

### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Waukesha			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.255669			3
County tax rate	mills		2.952160			4
Local tax rate	mills		9.656802			5
School tax rate	mills		11.271276			6
Voc. school tax rate	mills		1.802081			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.783527			9
Total tax rate	mills		26.721515			10
Less: state credit	mills		1.537849			11
Net tax rate	mills		25.183666			12
PROPERTY TAX EQUIVALENT CALC	ULATIC	N				13
Local Tax Rate	mills		9.656802			14
Combined School Tax Rate	mills		13.073357			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		22.730159			17
Total Tax Rate	mills		26.721515			18
Ratio of Local and School Tax to Tota	I dec.		0.850631			19
Total tax net of state credit	mills		25.183666			20
Net Local and School Tax Rate	mills		21.422016			21
Utility Plant, Jan. 1	\$	8,757,619	8,757,619			22
Materials & Supplies	\$	21,634	21,634			23
Subtotal	\$	8,779,253	8,779,253			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	8,779,253	8,779,253			26
Assessment Ratio	dec.		0.788802			27
Assessed Value	\$	6,925,092	6,925,092			28
Net Local & School Rate	mills		21.422016			29
Tax Equiv. Computed for Current Yea	r \$	148,349	148,349			30
Tax Equivalent per 1994 PSC Report	\$	116,643				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note	6) \$	148,349				34

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### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	305,167		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	157,118	2,167,573	_ 8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	437,904		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	900,189	2,167,573	_
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	30,502		 13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	310,870		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	550		20
Total Pumping Plant	341,922	0_	_
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	11,787		23
Total Water Treatment Plant	11,787	0_	_
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	0		24
Structures and Improvements (341)	0		<del>24</del> 25
otractares and improvements (041)	O		23

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			305,167 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)	25,100		2,299,591 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			437,904 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	25,100	0	3,042,662
PUMPING PLANT Land and Land Rights (320)			<u> </u>
Structures and Improvements (321)			30,502 13
Boiler Plant Equipment (322)			<u> </u>
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			<u> </u>
Electric Pumping Equipment (325)			310,870 17
Diesel Pumping Equipment (326)			<u> </u>
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			550 20
Total Pumping Plant	0	0	341,922
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			11,787 23
Total Water Treatment Plant	0	0	11,787
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			0 24
Structures and Improvements (341)			0 25
Chastalos and improvements (0+1)			0 23

### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	1,443,595		26
Transmission and Distribution Mains (343)	4,133,347	295,335	27
Fire Mains (344)	0		28
Services (345)	913,976	41,738	29
Meters (346)	195,445	7,870	30
Hydrants (348)	566,279	66,136	31
Other Transmission and Distribution Plant (349)	1,944		32
Total Transmission and Distribution Plant	7,254,586	411,079	_
GENERAL PLANT			
Land and Land Rights (389)	1,300		33
Structures and Improvements (390)	148,115		34
Office Furniture and Equipment (391)	7,445		 35
Computer Equipment (391.1)	14,457		36
Transportation Equipment (392)	48,744		37
Stores Equipment (393)	0		38
Tools, Shop and Garage Equipment (394)	13,915		 39
Laboratory Equipment (395)	6,230	2,220	40
Power Operated Equipment (396)	2,611		41
Communication Equipment (397)	6,318		42
SCADA Equipment (397.1)	0		43
Miscellaneous Equipment (398)	0		44
Other Tangible Property (399)	0		45
Total General Plant	249,135	2,220	_
Total utility plant in service directly assignable	8,757,619	2,580,872	_ _
Common Utility Plant Allocated to Water Department	0		46
Total utility plant in service	8,757,619	2,580,872	=

# WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			1,443,595	-
Transmission and Distribution Mains (343)			4,428,682	
Fire Mains (344)				28
Services (345)			955,714	
Meters (346)	1,190		202,125	30
Hydrants (348)			632,415	31
Other Transmission and Distribution Plant (349)			1,944	32
Total Transmission and Distribution Plant	1,190	0	7,664,475	_
GENERAL PLANT				
Land and Land Rights (389)			1,300	
Structures and Improvements (390)			148,115	-
Office Furniture and Equipment (391)			7,445	
Computer Equipment (391.1)			14,457	-
Transportation Equipment (392)			48,744	
Stores Equipment (393)				38
Tools, Shop and Garage Equipment (394)			13,915	39
Laboratory Equipment (395)			8,450	40
Power Operated Equipment (396)			2,611	41
Communication Equipment (397)			6,318	42
SCADA Equipment (397.1)			0	43
Miscellaneous Equipment (398)			0	44
Other Tangible Property (399)			0	45
Total General Plant	0	0	251,355	_
Total utility plant in service directly assignable	26,290	0	11,312,201	-
Common Utility Plant Allocated to Water Department			0	46
Total utility plant in service	26,290	0	11,312,201	=

# SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources	of	Water	Suppl	v

	50	ources of water Sup	рріу		
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
January			19,631	19,631	- 1
February			17,429	17,429	2
March			19,811	19,811	3
April			22,595	22,595	4
May			20,458	20,458	5
June			23,118	23,118	6
July			29,353	29,353	7
August			23,541	23,541	8
September			21,332	21,332	9
October			19,658	19,658	10
November			18,442	18,442	11
December			19,794	19,794	12
Total annual pumpag	е 0	0	255,162	255,162	_
Less: Water sold				181,740	13
Volume pumped but no	ot sold			73,422	14
Volume sold as a perc	ent of volume pumped			71%	15
Volume used for water	production, water quality	and system mainten	ance	3,704	16
Volume related to equi	pment/system malfunctio	n			_ 17
Non-utility volume NO	Γ included in water sales				_ 18
Total volume not sold I	out accounted for			3,704	_ 19
Volume pumped but ur	naccounted for			69,718	_ 20
Percent of water lost				27%	21
The utility had more whow much water was	cate causes and state who water main breaks than in lost during the breaks. Th ts were unaccounted for.	the past and was not ney also put in wells 5	t able to measure 5 & 6 which required	:	22
	ped by all methods in any	one day during repo	orting year (000 gal.)	1,178	_ 23
Date of maximum: 7/	21/2002				24
Cause of maximum: hot weather					25
Minimum gallons pump	oed by all methods in any	one day during repor	rting year (000 gal.)	456	_ 26
Date of minimum: 4/	18/2002				27
Total KWH used for pu	ımping for the year			750,165	28
If water is purchased:V	endor Name:				29
P	oint of Delivery:				30

# **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth \ in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
215 ELMWOOD AVE.	#2	1,541	12	400,000	No	1
626 CTH NN	#3	1,500	12	1,224,000	Yes	2
525 ROBERTS DRIVE	#4	1,500	12	1,440,000	Yes	3
130 E CTH NN	#5	147	16	1,008,000	Yes	4
250 CTH NN	#6	105	16	432,000	Yes	5

### **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes					
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)		

NONE 1

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### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	#816M00308	#816M0031	WELL # 5	1
Location	WELL #4, BOOSTER 1	WELL #4, BOOSTER 2	130 E CTH NN	2
Purpose	В	В	Р	3
Destination	D	D	D	4
Pump Manufacturer	BYRON-JACKSON	BYRON-JACKSON	GOULD	5
Year Installed	1981	1981	2001	6
Туре	VERTICAL TURBINE	<b>VERTICAL TURBINE</b>	VERTICAL TURBINE	7
Actual Capacity (gpm)	800	800	700	8
Pump Motor or				9
Standby Engine Mfr	US ELECTRIC	US ELECTRIC	US ELECTRIC MOTOR	10
Year Installed	1981	1981	2001	11
Туре	ELECTRIC	ELECTRIC	ELECTRIC	12
Horsepower	60	60	75	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification	WELL #2	WELL #3	WELL #6 <b>14</b>
Location	215 ELMWOOD AVE	626 CTH NN	250 CTH NN 15
Purpose	Р	Р	P <b>16</b>
Destination	D	D	D <b>17</b>
Pump Manufacturer	LAYNE	GOULD	GOULD 18
Year Installed	1941	1966	2001 <b>19</b>
Туре	VERTICAL TURBINE	VERTICAL TURBINE	VERTICAL TURBINE 20
Actual Capacity (gpm)	275	850	300 <b>21</b>
Pump Motor or			22
Standby Engine Mfr	YASKAWA	US ELECTRIC MOTOR	US ELECTRIC 23
Year Installed	1983	1966	2001 <b>24</b>
Туре	ELECTRIC	ELECTRIC	ELECTRIC 25
Horsepower	50	150	40 <b>26</b>

### **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	#1	#2	WELL #4	1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2 3
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET	ET	R	4 5
Year constructed	1993	1996	1981	6
Primary material (earthen, steel, concrete, other)	STEEL	STEEL	CONCRETE	7 8
Elevation difference in feet (See Headnote 3.)	148	151	10	9 10
Total capacity in gallons (actual)	500,000	500,000	330,000	11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID	LIQUID	GAS	12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE	WELLHOUSE	WELLHOUSE	15 16 17
Filters, type (gravity, pressure, other, none)	NONE	NONE	NONE	18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	3.0000	0.0000	0.0000	20 21 22
Is a corrosion control chemical used (yes, no)?	N	N	N	23 24
Is water fluoridated (yes, no)?	Υ	Υ	Y	25

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### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

			Number of Feet						
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	_	
M	D	4.000	6,804	0	0	0	6,804	_ 1	
M	D	6.000	65,135	0	0	0	65,135	2	
P	D	6.000	7,067	9	0	0	7,076	_ 3	
M	D	8.000	33,112	0	0	0	33,112	4	
Р	D	8.000	35,078	119	0	0	35,197	 5	
M	D	12.000	1,492	0	0	0	1,492	6	
M	S	12.000	0	0	0	0	0	_ 	
Р	D	12.000	38,249	1,908	0	0	40,157	8	
M	D	16.000	2,308	0	0	0	2,308	9	
M	S	16.000	0	0	0	0	0	10	
P	T	16.000	6,494	769	0	0	7,263	 11	
Total Within N	lunicipality		195,739	2,805	0	0	198,544	_	
Total Utility		;	195,739	2,805	0	0	198,544	_	

#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)
M	0.750	433	0		0	433	
L	0.750	141	0		0	141	
M	1.000	1,247	1	0	0	1,248	
M	1.250	3	0	0	0	3	
M	1.500	72	1	0	0	73	
M	2.000	61	0	0	0	61	
M	3.000	1	0	0	0	1	
Р	4.000	6	0	0	0	6	
M	4.000	1	0	0	0	1	
Р	6.000	29	1	0	0	30	10
M	6.000	1	0	0	0	1	1
P	8.000	6	0	0	0	6	1:
P	12.000	1	0	0	0	1	1:
Total Utili	ty _	2,002	3	0	0	2,005	0

See attached schedule footnote.

### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.750	1,982	78	27	0	2,033	103	1
1.000	78	2	0	0	80	10	2
1.500	32	2	0	0	34	2	
2.000	28	0	0	0	28	0	4
3.000	12	0	1	0	11	0	5
4.000	2	0	0	0	2	0	6
6.000	3	0	2	0	1	1	7
8.000	7	0	4	0	3	3	8
Total:	2,144	82	34	0	2,192	119	

Classification of	f All	Meters at End	d of Y	ear by	y Customers
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Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	
0.750	1,787	186	12	9	0	39	2,033	_ 1
1.000	0	54	15	6	0	5	80	2
1.500	0	19	6	6	0	3	34	3
2.000	0	26	1	0	0	1	28	4
3.000	0	2	2	3	0	4	11	_ 5
4.000	0	0	0	2	0	0	2	6
6.000	0	0	0	1	0	0	1	_ 
8.000	0	0	0	3	0	0	3	8
Total:	1,787	287	36	30	0	52	2,192	_

#### **HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	21	1			22	1
Within Municipality	412	2			414	2
Total Fire Hydrants	433	3	0	0	436	:
Flushing Hydrants						
	1				1	3
<b>Total Flushing Hydrants</b>	1	0	0	0	1	_

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year: 872

Number of distribution system valves end of year: 1,018

Number of distribution valves operated during year: 325

#### WATER OPERATING SECTION FOOTNOTES

### Water Operation & Maintenance Expenses (Page W-05)

A/C#654 - The balance in this account has returned to its normal level from years prior to 2001. 2001 was an unusual year with less maintenance on hydrants than anticipated.

#### Water Utility Plant in Service (Page W-08)

Wells & Springs (314) Additions relate to two new wells (#5 & #6) that were placed into service this year. This was financed through a combination of grants for radium remediation and borrowings. The retirement was the cost of the building for well #2 which was razed during 2002.

#### Water Mains (Page W-15)

Additions were part of the Cth NN project contributed by the Municipality.

#### Water Services (Page W-16)

Additions were financed through contributions by the Municipality.